



## Create a Podcast and RSS Feed

-Free, Web-Based Podcast Hosting at Odeo/Podomatic-  
-Apple and Windows Quick Reference Guide-  
-Created by Brian Dvorak, July 2006-

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### Create Podcast/Audio file(\*.mp3) using Odeo:

1. Go to [www.odeo.com](http://www.odeo.com) and click **Start your own Podcast with the Odeo Studio**
2. Click **Sign Up**.
3. Input your account info.
4. Click **Record New Audio**
5. Click **Record** and begin your podcast.
6. When finished click **Stop**
7. Click **Save Recording**
8. Input file information in the fields
9. In the **Place In** field, choose your RSS Feed
10. Click **Save**

### Set Up RSS Feed(\*.rss) for your MP3 Podcast/Audio Files

Create a web page ahead of time that describes your RSS feed

1. In the Odeo Studio, click **Set Up a New Podcast**
2. Input a Title, Description, Tags, and the URL of the website that describes your podcast
3. Click **Submit**
4. Write down the RSS URL. *Note: This is your RSS feed URL*
5. Click **Go Add Some Content To It**
6. Click the **Saved Audio** link
7. Click the title of the audio you wish to add
8. Choose your RSS feed in the **Place In** field
9. Click the **Save** button



### Upload Podcast to Odeo Server(optional)

1. In the Odeo Studio, click **Upload Audio from your Computer**
2. Click **Browse** and find your MP3 Podcast
3. Click OK
4. Click **Submit**
5. Input file information in the fields
9. In the **Place In** field, choose your RSS Feed
10. Click **Save**

## Test Your Podcast in iTunes

Once your Podcast and RSS file are uploaded to the server, you can test it out with iTunes

1. Launch **iTunes**
2. Click **Advanced** from the top menu and choose **Subscribe to Podcast...**
3. Enter the URL of your RSS file.
4. Click **OK**

## Register your Podcast with iTunes

*Note: Ask your webmaster ahead of time for your RSS feed URL*

1. Launch **iTunes**
2. Click **Music Store** in the Source pane
3. Click the **Podcasts** link
4. Click the **Submit a Podcast** link
5. Type in the URL of your RSS feed
6. Click **Continue** and follow the instructions



## Create Podcasts, RSS feed, and website online at PodOmatic.com

1. Open a browser and go to [www.podomatic.com](http://www.podomatic.com)
2. Click **Create a Podcast**
3. Follow the instructions to create an account
4. Click **My Podcast**
5. Click **Post New Episode**
6. Type in a **Title** for your podcast
7. Type in **Tags** (search categories)
8. You can add a description and an image.
9. Click **Import** to upload a pre-recorded audio file or click **Record** and begin speaking.
10. Click **Post Episode**